REMINDERS

From the Office of Sponsored Research Administration

DELIVERABLES

Please utilize the "Sent to Sponsor" field in MAESTRO when uploading the deliverable you sent to your sponsor. This is a required field by OSRA.

EFFORT REPORTING

Are you a PI on a federally funded grant and thinking about reducing your effort by 25 percent or more during a project year? Remember, this will require sponsor approval. The policy that governs this is 2 CFR 200.308(c)(iii), which states recipients must request prior approval from the federal awarding agencies for "the disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator."

LATE IN PROJECT SPENDING

Supplies and equipment may not be purchased simply to use an unobligated balance remaining at the end of a project or used to restock inventory to replenish supplies used during the life of a project. These types of expenditures can generate intense scrutiny and red flags to external auditors. To minimize this risk, we have created a form that should be submitted with expenses processed near the end of a project. This form can be found at www.research.tamucc.edu/postaward.