Faculty Research Development Program
2017 Announcement
10 May 2016

Purpose: The Faculty Research Development Program (FRDP) provides professional development to tenure-track faculty and tenured faculty new or returning to research development. The year-long program provides training in the process of finding and pursuing research funding. The program serves all five colleges on campus and was begun in the fall of 2014.

Effort: We expect that the time commitment to this program will be two to three hours per week during the initial months. Later, when researching and writing grants, individual time commitments will vary.

Eligibility: The program is open to tenure-track and tenured faculty, including those who will be new to campus for the fall semester of 2016.

Overview:
- Program is competitive with limited spots available for 2016-2017
- Participants will receive professional development and assistance throughout the year on the research development process
- Attendance at the September research development workshop is mandatory—see tentative schedule
- Stipend of $500 per participant to support individual research development
  - Professional development—grant writing training or agency conference attendance
  - Hiring a grant writer or consultant
- Research office provides individual consultation with an outside expert in research development

Application:
Please submit the items below no later than June 30 at 5 p.m. to Dan Riechers (daniel.riechers@tamucc.edu).
- cover page with signature of the dean (electronic form will be provided)
- c.v.
- less than one page listing the most recent grants that you have applied to and the outcome (having no listings will not disqualify the applicant)
- no more than 750 words explaining why you would like to participate in the program and how it will advance your research career

Review Criteria:
Applicants will be reviewed using the following criteria.
- Commitment and time to participate in the program—you must be able to attend monthly events
- Need for professional development in this area (e.g. no recent, large awards that would demonstrate that you already have expertise in research development)*

* - these review criteria will be discipline specific and are not required of all applicants. But, if you have these experiences, reviewers will consider how they affect your need and eligibility for the program.
Faculty Research Development Program
2017 Agenda
Note: This agenda is tentative and subject to change

Reminder: We expect that your time commitment to this program will be around two hours per week during the initial months. Later, as you begin researching and writing grants, the time commitment will vary.

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<tr>
<th>Due Date wk. of</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8/15</td>
<td>Pre-Program Survey</td>
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<tr>
<td>9/10</td>
<td>Kickoff Workshop (Lucy Deckard and Mike Cronan from Academic Research Funding Strategies)</td>
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| 10/2            | Research Career Statement  
|                 | • Career Statement Due to Cohort Leader on 10/2  
|                 | • Career Statement Peer Review  
| 10/23           | Research Project Statement  
|                 | • Project Statement Due on 10/24  
|                 | • Share your project statement with your cohort and an assigned individual outside of your cohort. Use their comments to revise.  
|                 | • Begin writing your two-minute talk. |
| 11/5            | Communicating Your Research  
|                 | • Training session and Q&A  
| 11/19           | Two-Minute Research Talks  
|                 | • Group Activity: Present a 120 second verbal description of your research project statement.  
|                 | • Revise based on comments. |
| 12/31           | Identifying Funding Opportunities  
|                 | • Find two funding opportunities that fit your research—one federal or state and one foundation or private  
|                 | • Keep a list of all likely funding agencies that you find in your field. Share it with your cohort leader for use by other TAMU-CC researchers.  
|                 | Conduct/update literature review for your research topic |
| 1/11            | Continue to search for funding opportunities as needed  
| 1/28            | One-on-one calls with your cohort leader as needed  
|                 | Reviewing Selected Funding Opportunities  
|                 | • Group Activity: Training: how to analyze and shred a call for proposals. |
| 2/4             | Analyzing the RFP/Identifying Gaps  
|                 | • Email your updated one-page research description and the RFP to which you’ll apply to your cohort leader  
<p>| 2/16            | • Shredded RFP due to your cohort leader |</p>
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| 2/15-3/31| **Send your cohort leader a list of questions that you have for Lucy and Mike.**  
**Project Overview and Proposal Roadmap**  
**Consultation Workshop** (Lucy Deckard and Mike Cronan)  
- Remote, individual meetings with Lucy and Mike to talk about strategy, the agency, any questions |
| 3/9      | **Forming the Team/Updating Project Scope/ Contacting Program Officers**  
- Spring Break  
- **Group Activity: Insider Talk** by a Federal Program Officer (webinar) |
| 3/23     | **Proposal Development I** (Project Management)  
- **Group Activity:** Project Management Training  
- Project management individual activity  
- Flow charting |
| 4/20     | **Drafting the Proposal** (as needed—some participants will have already applied)  
- Multiple sessions and multiple reviews as requested: peer review, expert review, research office review  
- Draft of proposal due as needed for deadlines—or 7/31 |
|          | **Finalizing the Proposal** (as needed—some participants will have already applied)  
**Submitting the Proposal**  
**Group Activity:** Program Wrap-up Party  
Post-Program Survey |

**Additional Topics**
- Managing and Implementing Sponsored Programs  
- Red team review (review of proposal by four cohort members and a reporting meeting with cohort leaders)  
- Round table Q&A of faculty on campus who have participated in large review panels  
- Stakeholder Roles and Responsibilities (pre-award, post-award, SRS)  
- Commercialization (as applicable)  
- Public and Media Interaction
Faculty Research Development Program
Application Cover Page

Applicant Information

Applicant’s Name: _________________________________________________________

Applicant’s Department: ____________________________________________________

Application Materials

Please send the four items listed below to daniel.riechers@tamucc.edu no later than June 30 @ 5 p.m.

Signed cover page
Curriculum vitae
List of grants applied to and outcome
<750 word statement describing your interest

Signatures (e-signatures are allowed)

Applicant’s Signature: ___________________________________________ Date: _______________

Dean’s Signature: ______________________________________________ Date: _______________